

# *Town of Hague*

## **Instructions for Waste Water Treatment System Permit**

**Zoning Enforcement Office  
Town of Hague  
PO Box 509  
Hague, NY 12836  
(518) 543-6161**

### **General Information**

An approved application for a wastewater permit is required prior to the start of construction for any new, repair or alteration of wastewater treatment systems. The requirements for wastewater treatment systems are described in the Town of Hague Sanitary Code and are summarized on the reverse side of these instructions. A variance application must be submitted and approved by the Town Board for any proposed deviations from the minimum distances indicated above.

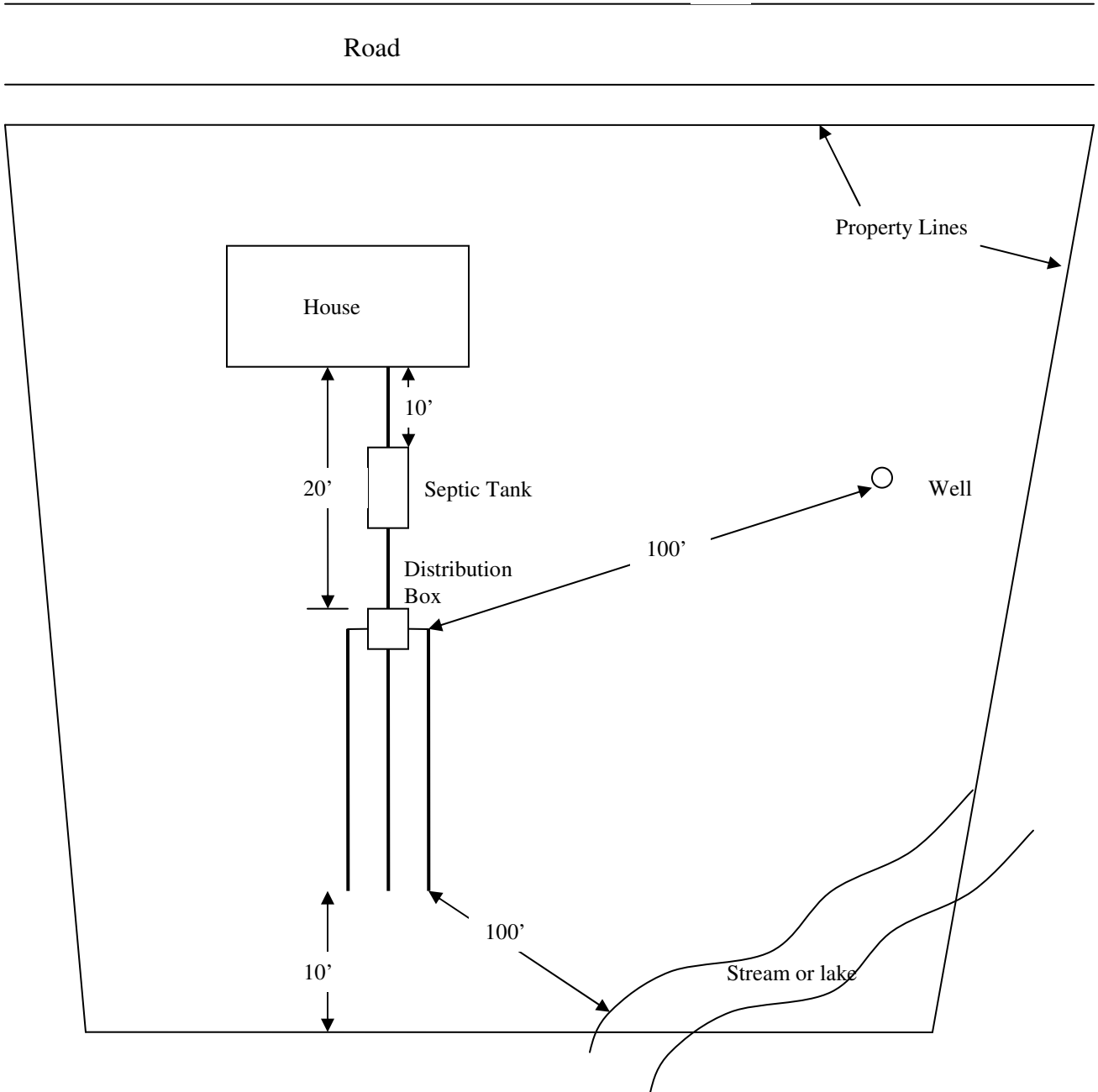
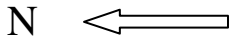
The Sanitary Code also sets forth design requirements for wastewater systems. Approval may also be required from the NY State Department of Health if the system type is considered to be an "alternate system".

### **Instructions**

1. This application must be completely filled in by typewriter or ink and submitted to the above address with the appropriate fee (\$50.00). Checks should be made out to Town of Hague.
2. It is the responsibility of the applicant to provide the completed design for the wastewater system proposed including results of all required tests. The design and analysis of all test result must be performed by a professional engineer, or an entity deemed qualified to do so.
3. Unless previously submitted, this application must be accompanied by:
  - a. The proposed location of the system, properly staked at site,
  - b. Lot boundaries with the dimensions and adjacent roads and streets,
  - c. Location of existing and proposed structures with setbacks from property lines
  - d. Location of existing or proposed well and water lines
  - e. Locations of proposed or existing septic system with size and dimensions of tank, distribution box and absorption field
4. It is the responsibility of the applicant to notify the Zoning Enforcement Officer 24 hours in advance of the following required inspections.
  - a. Percolation test
  - b. Before any work is covered.
5. No work may be started on the construction of the wastewater system until the Wastewater Permit (and request for variance, if needed) has been approved.
6. Applicants are encouraged to visit the Zoning Enforcement Officer to discuss the proposed project prior to submitting applications. This will permit the applicant to understand the specific information required and the procedures to be followed

# Set back Requirements, Required Distances from House, Water Supply, Lake or Stream

| Required Separation Distances                     |      |
|---|------|
| Distribution box to house                         | 20'  |
| Septic tank to house                              | 10'  |
| Absorption field or seepage pit to well           | 100' |
| Absorption field or seepage pit to lake or stream | 100' |
| Absorption field or seepage pit property line     | 10'  |



# Town of Hague

## Application for Waste Water Treatment System

As Requires by Sanitary Code of the Town of Hague

### Applicant Information

Tax Map # Sec. \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Zoning District: Hague \_\_\_\_\_ APA \_\_\_\_\_

Name of Applicant \_\_\_\_\_ Mailing Address \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Check whether applicant is: Owner \_\_\_\_\_ Architect/Engineer \_\_\_\_\_ Builder \_\_\_\_\_

Name and address of owner of different than above \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address of proposed work \_\_\_\_\_

Name of proposed contractor \_\_\_\_\_

Description of wastewater project (e.g. new system, septic tank replacement, etc)

System Design: Type: \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_ Septic Tank size: \_\_\_\_\_ gal.

Total length of absorption trench \_\_\_\_\_ ft.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

### **To Be Completed by Zoning Enforcement Officer**

Application # SEP- \_\_\_\_\_ - \_\_\_\_\_ Date Received \_\_\_\_/\_\_\_\_/\_\_\_\_ Required Fee (\$50.00) paid \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Action Taken: Approved By ZEO \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Referred to Town Board \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Hague Zoning Enforcement Officer

\_\_\_\_\_  
Date

Action by Town Board: Approved \_\_\_\_\_ Approved with conditions \_\_\_\_\_ Denied \_\_\_\_\_

Describe conditions or reasons for denial \_\_\_\_\_

Final action by Town Board contained in minutes of the meeting dated \_\_\_\_/\_\_\_\_/\_\_\_\_

# On Site Wastewater Treatment System Deep Test Hole and Percolation Test Report

(Required only for new systems)

|  |
|--|
| Tax Map No. Sect _____ Block _____ Number _____ Permit No. _____ |
|--|

Applicant: \_\_\_\_\_ Address \_\_\_\_\_

Test Performed by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Topography: Flat (<5%) \_\_\_\_\_ Moderate Slope (5%-15%) \_\_\_\_\_ Steep Slope (>15%) \_\_\_\_\_

Results of Deep Pit Soils Analysis (Pit must be at least 2 feet deeper than bottom of absorption field)

| Depth in Feet | Strata Change | Soil Type:<br>(Sand, Loam, Clay Other) | Remarks |
|---------------|---------------|--|---------|
| 1-----        |               |  |         |
| 2-----        |               |  |         |
| 3-----        |               |  |         |
| 4-----        |               |  |         |
| 5-----        |               |  |         |
| 6-----        |               |  |         |
| 7-----        |               |  |         |

Results of Percolation Test: \_\_\_\_\_ Minutes per Inch

\_\_\_\_\_  
Signature of individual performing test

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date of test