

**AGENDA
HAGUE TOWN BOARD MEETING
February 11, 2020**

Call meeting to order
Pledge of Allegiance
Moment of Silence: Betty Hientzelman
Presentation by LA Group on Park improvements @ 6:15

WELCOME GUESTS/PRIVILEGE OF THE FLOOR:

Motion to pay General, Highway & Sewer Claims.
Motion to accept minutes as printed, subject to corrections for January 14, 2020.

REGULAR COMMITTEE REPORT:

1. Administrative: Frasier
Assessor / Justice
Finance / Insurance
Recreation / Promotion
2. Buildings & Grounds: Fitzgerald / Patchett
3. Highway: Ramant / Bast
4. Museum/ Historian: Patchett / Ramant
5. Personnel: Bast / Fitzgerald
6. Planning/Zoning/Stormwater: Fitzgerald / Patchett
7. Recreation / Promotion / Youth: Ramant / Patchett
8. Town Park/ Beautification: Ramant / Frasier
9. Sewer District #1 & #2: Bast / Frasier
10. Environmental Concerns: Ramant / Patchett

UNFINISHED BUSINESS:

COMMUNICATIONS AND PETITIONS:

1. Permission for Senior Citizens to use the Visitors Center 4/8 – 5/24 for White Elephant sale storage
2. Permission for Hague Senior Citizens to use the Visitors Center during Americade week: 5/31 - 6/8
3. Request from Maureen Cherubini regarding Memorial Day Parade

NEW BUSINESS:

1. Resolution to approve contract with Cedarwood Engineering for professional services relating to I & I grant.
2. Resolution to approve shared services agreement with NYSDOT
3. Motion to approve Melissa Patchett's attendance @ NYS Archives class on Tues. Feb.25th 9:30 to 12:30 in Saratoga on document scanning.
4. Resolution to agree to amendments to reduce members of the Planning and Zoning Boards from 7 members to 5 members, each with one alternate.
5. Resolution to adopt a negative declaration of the SEQRA review for proposed amendments to the codes.
6. Motion approving Supervisor to sign MOU with SBA regarding the town working with SBA on FEMA projects.
7. Action on Sheri DeLarm & Cris Ginn's appeal regarding sewer hookup.

ADDENDUM:

OTHER:

Report from Historian--- need for a posted time to be here.

Remove Bernard Denno from Cemetery committee.

Discussion on Town of Hague contracting with TACC for partnering for marketing & public relations.

ADJOURNMENT:

Project Area Summary

		Planning Level Cost Range
1	Performance Area	\$400K to \$500k
2	Destination Playground Facility	\$300K to \$400K
3	Parking Facility and Pedestrian Access Improvements	\$350k to \$450k
4	Visitor Center Improvements	TBD
5	Pedestrian Circulation and Lawn Improvements	\$250k to \$350k
6	Beach and Swimming Area Improvements	TBD





HAGUE TOWN PARK

Park Improvement Master Plan
 Town of Hague February 5, 2020

PHASING PLAN





- A**
 - REIMAGINE PARKING FACILITY
 - IMPROVE PARKING EFFICIENCY AND CIRCULATION.
 - DEFINE BOAT LAUNCH ACCESS AND CIRCULATION.
 - IMPROVE PEDESTRIAN CIRCULATION AND ACCESSIBILITY FROM VISITOR CENTER TO THE VISITOR CENTER AND PARK POINTS OF DESTINATION.
 - PROVIDE STORMWATER MANAGEMENT IMPROVEMENTS.
 - CONCURRENTLY, TOWN TO INVESTIGATE OPTIONS FOR OFF-SITE TRAILER STORAGE LOCATIONS AND REVENUE PLAN.
- B**
 - REINNOVATE VISITOR CENTER
 - IMPROVE THE PRESENCE AND SERVICES OF THE VISITOR CENTER (I.E. DUPLICATE OR RELOCATE RECENTLY PREPARED LAKES TO LOCALS INTERPRETIVE PANELS, HISTORICAL SOCIETY MATERIAL, ETC.).
 - CONDUCT LAND FUNCTIONAL ANALYSIS OF EXISTING FACILITIES (I.E. IMPROVE RESTROOM FACILITIES).
 - ENCLOSE EAST PORCH FOR ADDITIONAL CONDITIONED PROGRAM SPACE.
 - IMPROVE CIRCULATION AROUND PERIMETER OF THE BUILDING.
 - IMPROVE "LINE OF SIGHT" TO AND FROM THE BUILDING.
- C**
 - PRESERVE GREENSPACE
 - SELECTIVELY TRIM AND PRUNE EXISTING VEGETATION.
 - IMPROVE LAWN DRAINAGE.
 - IMPROVE THE LANDSCAPE BUFFER ADJACENT TO NORTH PROPERTY BOUNDARY.
 - IMPROVE PEDESTRIAN CIRCULATION AND ACCESSIBILITY FROM VISITOR CENTER TO THE GREENSPACE TO THE VARIOUS PARK POINTS OF DESTINATION.
- D**
 - PROVIDE PERFORMANCE AREA
 - PROVIDE DEDICATED AREA FOR CONCERT PERFORMANCES, SHOWS, AND EVENTS.
 - LOCATE TO NOT OBSTRUCT PRIMARY LAKE ACCESS TO VISITOR CENTER
 - UTILIZE NATURAL SETTING AS THE STAGE "BACKDROP".
 - UNIQUE TO HAMLET AND ADRONACK ARCHITECTURAL VERNACULAR.
- E**
 - EXPAND PLAY OPPORTUNITIES
 - CREATE A "DESTINATION" PLAYGROUND FACILITY TO REPLACE THE OUTDATED PLAY STRUCTURES ON SITE.
 - CONSIDER OPPORTUNITIES FOR ALL (AGE, ABILITY, IMPAIRMENT).
 - IMPROVE PEDESTRIAN CIRCULATION AND ACCESSIBILITY AROUND THE PERIMETER OF THE PLAY AREA TO THE VARIOUS PARK POINTS OF DESTINATION.
- F**
 - IMPROVE STORMWATER MANAGEMENT
 - PROVIDE STORMWATER MANAGEMENT IMPROVEMENTS THROUGHOUT THE SITE.
 - CONSIDER POROUS PAVEMENT FOR PARKING FACILITY AND OTHER HARDSCAPE SURFACES
 - IMPLEMENT RAIN GARDENS AND BIoretention AREAS TO TREAT STORMWATER RUNOFF.
- G**
 - IMPROVE BEACH AND SWIMMING AREA
 - IMPLEMENT LAKE BOTTOM DREDGING PROGRAM, MULTIPLE TIMES PER YEAR.
 - EXPAND NORTHERN BEACH LIMITS TO MEET PERFORMANCE AREA AND SHELTER.

HAGUE TOWN PARK

Park Improvement Master Plan
Town of Hague January 29, 2020

PREFERRED ALTERNATIVE PLAN



HAGUE TOWN BOARD REGULAR MEETING

January 14, 2020

The regular meeting of the Town Board of the Town of Hague, County of Warren and State of New York was held at the Community Center, 9793 Graphite Mountain Road, Hague, New York on the 14th day of January 2020 at 6:00 pm with the following members present:

Edna Frasier – Supervisor
Martin Fitzgerald II – Councilman
Jack Bast – Councilman

Steve Ramant – Councilman
Joshua Patchett – Councilman

Absent: None

Recording Secretary: Melissa Patchett – Town Clerk

Others Present: Linda Mury – HVFD President, Judy Stock – Hague Chronicle Publisher

The Meeting was called to order by Supervisor Edna Frasier.

On a Motion of Councilperson M. Fitzgerald and seconded by J. Bast to open the Meeting at 6:03 pm to audit bills. All voted aye. Motion carried.

After the Pledge of Allegiance, a moment of silence was held for:
Edna Middleton-Butler and Anita Masten

WELCOME GUESTS/PRIVILEGE OF THE FLOOR: None

Supervisor Frasier and the Town Board listed their accomplishments for the year 2019, including; receiving a wastewater treatment grant for upgrades to the plant, work with the L.A. Group to come up with an improvement plan for the Town Park and Beach, receiving the SWIM Award for the hard work of the Highway Department, receiving another grant for the wastewater treatment plant for inflow and infiltration engineering study, purchasing of a new truck for the Highway Department to use for brining, work on the knotweed eradication project, improvement in the clean-up day procedures, installation of buoys at the launch, and made progress on the enforcement of sewer law compliance.

Supervisor Frasier shared a list of goals for 2020, including; improvements at the Town Park, improvements at the Transfer Station, looking into establishing a permit system for rental properties, and following up on septic inspections.

Supervisor Frasier also shared that the DEC wants to be banding the geese at the Town Park for tracking purposes.

RESOLUTION # 55 of 2020 AUDIT OF CLAIMS

On a motion of Councilperson M. Fitzgerald and seconded by J. Bast,

IT IS RESOLVED, that the bills have been reviewed by the Town Board and are authorized for payment as follows:

Warrant #1-20, Voucher Numbers 1-44, for a total of \$ 113,108.72 in the following amounts;

General Fund	\$ 18,011.04	Sewer 1 Fund	\$ 2,474.44
Highway Fund	\$ 85,586.24	Sewer 2 Fund	\$ 1,218.88
Occ. Tax Fund	\$ 5,200.00	St Lights Fund	\$ 618.12

Duly adopted by the following vote:

Ayes: Supervisor Edna Frasier, Martin Fitzgerald II, Josh Patchett, Jack Bast, Steve Ramant

Nays: None

Carried 5-0

MINUTES

On a motion of Councilperson J. Bast, seconded by J. Patchett, IT IS RESOLVED, that the Minutes of 12/10/2019, 12/31/2019, and 1/3/2020 as submitted by the Town Clerk are approved. All voted aye. Motion carried.

REGULAR COMMITTEE REPORTS:

- **Administrative: Frasier**
Assessor/Justice – Dave Martucci has been coming in on Mondays & Tuesdays.
Finance/Insurance – nothing to report.
- **Buildings & Grounds: Fitzgerald / Patchett**
Nothing to report.
- **Highway: Ramant / Bast**
Councilperson Ramant shared that the brining has been working well on the roads.
The Highway Department has been patrolling in the morning and evenings to monitor the condition of the roads.
- **Museum / Historian: Patchett / Ramant**
Nothing to report.
- **Personnel: Bast / Fitzgerald**
Councilperson Bast shared that there were a lot of good applications that came in for the open positions. Supervisor Frasier agreed that she was very impressed with some of the applicants.
- **Planning / Zoning: Fitzgerald / Patchett**
Nothing to report.
- **Town Park / Beautification: Ramant / Frasier**
Councilperson Ramant stated that he has been in touch with the 2019 Town Park employees to see if they are interested in returning for the 2020 season. Ramant shared

that the Town may have a hard time filling the lifeguard positions and is looking into proper posting in the case of no lifeguards.

- **Recreation / Promotion / Youth: Ramant / Patchett**
Councilperson Patchett shared that the Youth Bureau meeting went well and they were impressed by the Silver Bay program. Supervisor Frasier agreed that it is a good use of the money that the Town receives from Warren County.
- **Sewer District#1 & #2: Bast / Frasier**
Councilperson Bast shared that the appointed sewer enforcement improvement committee met in December. Bast sent out recommendations to the Town Board for clarification of time periods of the first, second and third notices, to better define the appeal process so that people know exactly what has to be done for the documentation for the appeals process, and suggestions for the Town Board to consider physical hardships. The Town Board members discussed in length their ideas on the sewer enforcement plan.
- **Environmental Concerns: Ramant / Patchett**
Nothing to report.

UNFINISHED BUSINESS:

COMMUNICATIONS & PETITIONS:

NEW BUSINESS:

RESOLUTION # 56 of 2020 CEDARWOOD CONTRACT

On a motion of Councilperson S. Ramant and seconded by J. Bast,

WHEREAS, The Town of Hague wishes to obtain the services of Cedarwood Engineering for engineering service for the year 2020, and thereafter on a quarterly basis by mutual agreement,

IT IS RESOLVED, to authorize the Town Supervisor to enter into a contract with Cedarwood Engineering for the year 2020.

Duly adopted by the following vote:

Ayes: Supervisor Edna Frasier, Martin Fitzgerald II, Josh Patchett, Jack Bast, Steve Ramant

Nays: None

Carried 5-0

RESOLUTION # 57 of 2020 DESIGNATING AUTHORIZED REPRESENTATIVE, AUTHORIZING LOCAL SHARE EXPENDITURE AND SEQRA DETERMINATION FOR ENGINEERING PLANNING GRANT FOR I&I STUDY OF WASTEWATER SYSTEM

On a motion of Councilperson J. Bast and seconded by J. Patchett,

WHEREAS, The New York State Environmental Facilities Corporation (EFC) has awarded the Town of Hague a 2019 Engineering Planning Grant in the amount of \$30,000; and

WHEREAS, EFC requires that the Town designate a representative to sign all documents related to the project; and

WHEREAS, the Town is required to provide a minimum of 20 percent of total grant amount as a local match to meet the program requirements under the Engineering Planning Grant Program.

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provided that certain actions identified in subdivision C of that section are not subject to environmental review under the Environmental Conservation Law; and,

WHEREAS, the proposed project is an engineering study for the purposes of identifying Inflow and Infiltration issues in the Town's Wastewater System;

NOW, THEREFORE BE IT RESOLVED, that the Town Supervisor is authorized to execute documents with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town of Hague's obligations under an Engineering Planning agreement; and

THEREFORE, BE IT FURTHER RESOLVED, that the Town of Hague authorizes and appropriates a minimum 20% local match of \$6,000, as required by the Engineering Planning Grant Program for the Hague Inflow and Infiltration Study project. The Town Supervisor may increase this local match through the use of in kind services without further approval from the Town Board; and,

THEREFORE, BE IT FURTHER RESOLVED that the Town of Hague hereby determines that the proposed Engineering Planning Grant project is a Type II action in accordance with 6 NYCRR Section 617.5(c) (24) which constitutes that engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve and Type 1 or Unlisted action, and not subject to review under 6 NYCRR Part 617.

Duly adopted by the following vote:

Ayes: Supervisor Edna Frasier, Martin Fitzgerald II, Josh Patchett, Jack Bast, Steve Ramant

Nays: None

Carried 5-0

RECOMMENDATIONS FOR NEW POSITIONS

Councilperson S. Ramant discussed recommendations from the interview committee for the following positions;

Full-Time General Maintenance Worker

Eric Kramer starting at \$14.75, then increasing to \$15.25 after a 90 day performance review.

Part-Time Accounts Clerk

Donna Clarke at \$15.00 per hour for 20 hours per week.

Part-Time Zoning Clerk

Beth Navitsky at \$13.00 per hour for 16 hours per week.

Part-Time Laborer for Highway Department

Nate Swinton at \$12.00 per hour for 20 hours per week.

On a motion of Councilperson S. Ramant, seconded by J. Bast, IT IS RESOLVED, to approve the recommendations from the interview committee for the various positions.

All voted aye. Motion carried.

SUPERVISORS REPORT & COUNTY REPORTS:

Supervisor Frasier addressed Councilpersons Ramant and Bast to create a committee for the Transfer Station. Supervisor Frasier suggested that the committee meet with Dave Landers, former Transfer Station attendant, to discuss his concerns. Councilperson Ramant included that a traffic pattern plan is needed.

With no further business, on a motion of Councilperson M. Fitzgerald, seconded by J. Bast the meeting was adjourned at 6:46 pm. All voted aye. Carried unanimously.

Respectfully submitted,

Melissa L. Patchett
Hague Town Clerk

RECEIVED
JAN 28 2020

January 28th, 2020

To Supervisor Mrs. Edna Frasier and Town Board,

We the Hague Senior Club would like to request permission from the Town Board to have the use of the Hague Visitors Center from April 8th – May 24th to store the things for the White Elephant Sale. This event takes place during the Memorial Day Celebration we have in town. This event is one of two fund raises the Club does to help with the trips we do throughout the year. Thank you for your assistance in this matter.

Sincerely,



Patricia Guerrieri – Hintze

President of the Hague Senior Club

January 28th, 2020

RECEIVED
JAN 28 2020

Dear Supervisor Mrs. Edna Frasier and the Town Board,

The Hague Senior would like to ask you the Town Boards permission once again to use the Visitors Center for our Annual Fund Raiser the Senior View Café for the Americade Bike Week. This will be our 11th year doing this fund raiser for which we would like to say Thank You for making it possible. The dates this year are earlier May 31st – June 8th, that Monday will be our cleanup day. We are looking forward to another great event and fun seeing the many friend we have made through the years. The bikers thank us for providing them with clean bathrooms, directions information and brochures we have available to them, as well as the delicious food we serve them at a great price. We also are thankful to the many town residents who come out and support the Senior Club efforts and being helpful to the visitors. This event has brought many bikers back in the summer with their families to visit and stop at the Hague Beach. It's nice when I'm at the Visitors Center working and I get to see some of them and chat with them and their families, and of course remind them to stop back next year.

Thank you again for your considering our request to continue this event, as it helps to support in the cost of many of our trip during the year. This event has built a great amount of camaraderie among the club members which is wonderful.

Sincerely,



Patricia Guerrieri- Hintze

President of the Hague Senior Club

THE HAGUE SENIOR CITIZENS CLUB, INC.
HAGUE COMMUNITY CENTER, HAGUE, NY 12836

President: Pat Hintze

Vice President: Maureen Cherubini

Secretary: Carol Barnwell
Treasurer: Gladys Graser

January 29, 2020

Mrs. Edna Frasier, Supervisor
Town of Hague
The Hague Community Center
Hague, NY 12836

RECEIVED
JAN 30 2020

Dear Madam Supervisor:

The Parade Committee is once again actively planning this year's Memorial Day Celebration which will take place on Saturday, May 23rd.

We are requesting the following:

- We have requested Green Mountain Flagging to handle Traffic/Parking control in the same manner as previous years, however to ensure adequate parking, we ask that you request permission to utilize the private lots as before – David Darrin and James Leach.
- Arrange to have Parade Banner posted at bridge by May 1st.
- Arrange Road Closings as will be advised by HVFD.
- Request Sheriff's Dept Traffic Control during Parade – 2PM-4:00PM.
- Request that BOAT LAUNCH be closed from Midnight– 4PM for safety reasons.
- Request NO PARKING on Rt. 8 along the brook side in Village (rope off by 7AM)
- Confirm Parade Insurance Coverage for that day for Town & Senior Club.
- Seniors request permission to utilize Tourist Building at Beach.
- All Town Board Members to march in Parade

The Senior Club thanks you and the Town Board for your assistance and support in carrying out this event. Thanks to you, Hague's Memorial Day Tradition is back in Town!

Sincerely,

Maureen D. Cherubini
Maureen D. Cherubini
Chairwoman

Sanctioned by The Hague Town Board

RESOLUTION # OF 2020
CEDARWOOD ENGINEERING SERVICES AGREEMENT
FOR PROFESSIONAL SERVICES
RELATED TO SANITARY COLLECTION SYSTEM SURVEY

On a motion of Councilperson , and seconded by ,

IT IS RESOLVED, to authorize the Supervisor of the Town of Hague to enter into an agreement with Cedarwood Engineering to provide the necessary report and field activities related to the existing sewer district inflow and infiltration locations.

Duly adopted by the following vote:

Ayes:

Nays:

Carried

DATED: February 11, 2020

Melissa L. Patchett, Hague Town Clerk

AGREEMENT

BETWEEN TOWN OF HAGUE, NEW YORK AND CEDARWOOD ENGINEERING SERVICES PLLC

FOR PROFESSIONAL SERVICES RELATED TO EPG #90383 SANITARY COLLECTION SYSTEM SURVEY

THIS IS AN AGREEMENT made as of **January 22, 2020**, between the Town of Hague, located at the Hague Town Hall, 9793 Graphite Mountain Road, Hague, New York 12836 ("OWNER"), and Cedarwood Engineering Services PLLC, located at 3903 Main Street, Warrensburg, New York 12885 ("ENGINEER").

"OWNER" intends to enlist the professional services of the "ENGINEER" to provide engineering services as required by the New York State Department of Environmental Conservation, Environmental Facilities Corporation (EFC) and the most current versions of the Consolidate Funding Application (CFA) and Clean Water State Revolving Fund (CWSRF) programs and restated in the Scope of Professional Services and Deliverables below.

"OWNER" and "ENGINEER", in consideration of their mutual covenants, herein agree in respect of the performance or furnishing of professional engineering services by "ENGINEER" with respect to the Project and the payment for those services by "OWNER" as set forth below. Execution of this Agreement by "ENGINEER" and "OWNER" constitutes "OWNER's" written authorization to "ENGINEER" to proceed on the date first above written with the services detailed in the Scope of Professional Services and Deliverables.

GENERAL

With this agreement, the "OWNER" is retaining the "ENGINEER" to provide the necessary report and field activities related to the existing sewer district inflow and infiltration locations.

SCOPE OF PROFESSIONAL SERVICES AND DELIVERABLES

The "ENGINEER" will provide the following professional services:

Tasks:

Furnish two flow meters (area-velocity and clamp-on magnetic flow meter) and assist with set up of all flow meters

Assist with data collection and locating of manholes, force mains, etc.

Physical Inspection of all manholes, record observations during high precipitation events of manhole and pump stations

Collection of flow meter data and assisting with tabulation

Furnish NYS PE stamped report summarizing findings, observations, and Engineer's recommendations

SUMMARY OF COSTS

The "ENGINEER" will complete the above listed professional services for each option at a not-to-exceed cost as follows:

Summary of Professional Services Costs

Not to Exceed (NTE) amount for Engineering Services.....\$19,500.00

ADDITIONAL SERVICES

Additional services can be provided by the "ENGINEER" if deemed necessary and approved by the "OWNER". Compensation for additional services can be negotiated as needed.

Services not indicated or included in the above-listed scope of services or which are subsequently requested, either verbally or in writing, will be considered additional services. The fee will be based upon either a mutually agreed fixed fee or an hourly basis at rates in effect at the time the services are performed, plus subcontracts and reimbursable expenses as outlined in the Rate Schedule for the year in which the work is being performed.

COMPENSATION

Compensation shall be based upon the hours spent on each task by the various categories of personnel, plus subcontractors and direct expenses in accordance with the Rate Schedule in effect (for the year) at the time of the work. A rate sheet schedule is attached. Compensation shall commence for services provided from the date of execution and proceed until completion of the work.

"ENGINEER" invoices will be submitted to the "OWNER" on a monthly basis. Payment shall be made to the "ENGINEER" within forty-five (45) calendar days of the date of the invoice. Checks shall be forwarded to Cedarwood Engineering Services PLLC, 8-12 Dietz Street, Suite 302, Oneonta, New York 13820.

INSURANCE

- The "ENGINEER" shall maintain and keep current all insurances:
1. Errors and Omissions: \$2/ \$4,000,000
 2. General Liability: \$1/\$2,000,000
 3. Auto Liability: \$1,000,000

- | | |
|--------------------------|--------------|
| 4. Workers Compensation: | State Limits |
| 5. Excess Umbrella: | \$5,000,000 |

All valid ACORD insurance certificates must be included with this contract agreement.

STANDARD CONTRACT TERMS AND CONDITIONS

The terms and conditions contained on the attached sheet apply to this contract.

ATTACHMENTS

- 2020 Rate Schedule
- Standard Terms and Conditions
- ACORD Insurance Certificate

*Any condition not addressed in the attachments, or in conflict with EJCDC conditions, the EJCDC shall prevail.

ENDORSEMENTS

The following signatures establish the foregoing:

("OWNER")
TOWN OF HAGUE

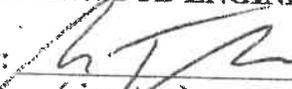
By: _____
(signature)

Print Name: _____

Title: _____

Date: _____

("ENGINEER")
CEDARWOOD ENGINEERING SERVICES PLLC

By:  _____
(signature)

Print Name: Brian T. Suozzo, P.E.

Title: Owner

Date: 1/22/2020

RESOLUTION # OF 2020
SHARED SERVICES AGREEMENT WITH NYSDOT

Resolution introduced by , seconded by

WHEREAS, the NYSDOT and the Town of Hague Highway Department entered into an agreement dated February 11, 2020 for two years, pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials and equipment which shall promote and assist the maintenance of State and Municipal roads, and highways and provide a cost savings maximizing the effective utilization of both parties' resources. Shared Services shall mean any service provided by one party (Provider) and another party (Recipient).

WHEREAS, the total amount of this agreement shall not exceed twenty-five thousand dollars (\$25,000.00).

IT IS RESOLVED, that the Highway Supervisor is hereby authorized to enter into a shared services agreement with NYSDOT.

Duly adopted by the following vote:

Ayes:

Nays:

Carried

DATED: February 11, 2020

Melissa L. Patchett, Hague Town Clerk

RESOLUTION # OF 2020
PROPOSED AMENDMENTS TO THE CODES OF THE TOWN OF HAGUE

On a motion of Councilperson , and seconded by ,

WHEREAS, on December 12, 2019 the Chairmen of the Planning Board and of the Zoning Board of Appeals made positive recommendations to the Town Board of the Town of Hague that they have reviewed the proposed amendments reducing the number of members from seven-member boards to five-member boards each with one alternate member and are in support of this action,

IT IS RESOLVED, that the Town Board recommends moving forward with the amendments to the codes of the Town of Hague, County of Warren.

Duly adopted by the following vote:

Ayes:

Nays:

Carried

DATED: February 11, 2020

Melissa L. Patchett, Hague Town Clerk

RESOLUTION ___ OF 2020
ADOPTING A NEGATIVE DECLARATION OF THE SEQRA REVIEW FOR
PROPOSED AMENDMENTS TO THE CODES OF THE TOWN OF HAGUE

On a motion of Councilperson _____, and seconded by _____,

WHEREAS, The Town Board of the Town of Hague at their February 11, 2020 Town Board meeting made the following resolution,

WHEREAS, the Town Board of the Town of Hague has declared itself the Lead Agency for the proposed SEQR review of Modification to the Codes of the Town of Hague,

WHEREAS, the Town of Hague Board has reviewed the SEQRA Environmental Assessment Form pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law and determined that the above action will have no significant adverse environmental impacts; and,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hague Town Board does hereby determine that the modifications to the Town of Hague Zoning Codes to amend sections 160-4, 160-5 and 160 Attachment 3, Appendix C to reflect the mandated membership of the Planning Board and the Zoning Board of Appeals from seven member boards to five member boards with one alternate member each will not result in any significant adverse environmental impacts and therefore authorizes issuance of the SEQRA Negative Declaration.

BE IT FURTHER RESOLVED, and instructs the Town Clerk to send copies of this resolution and the final draft copies of the proposed amendments to Warren County Planning and Adirondack Park Commission for their review and approval of this Administrative Amendments of the Zoning Codes of Hague.

Duly adopted by the following vote:

Ayes:

Nays:

Carried

DATED: February 11, 2020

Melissa L. Patchett, Hague Town Clerk

**Memorandum of Understanding (“MoU”)
Between
Silver Bay Association for Christian Conferences and Training (a/k/a SBA)
And
The Town of Hague (a/k/a The Town)**

Purpose:

The purpose of the MoU between SBA and The Town is to:

- Acknowledge and list out the damage to both SBA and adjacent Town property as a result of the October 31 and November 1, 2019 storm event.
- Acknowledge that New York State Governor Andrew M. Cuomo announced, on December 20, 2019, that a major disaster declaration has been issued by the federal government for 18 NY counties, including Warren County, which sustained damages during the severe storms and flash flooding October 31 and November 1, 2019. The Governor’s office stated that with this declaration, FEMA has validated state and local government estimates that more than \$33 million in response costs and infrastructure damage was incurred following the storms.
- Acknowledge the desire by both SBA and The Town to coordinate the needed repair efforts (a/k/a restoration work).
- Acknowledge that SBA and The Town are desirous to work collaboratively for the mutual benefit of our community and its members.
- Acknowledge that both SBA and The Town understand from a recent FEMA meeting that New York State recommends a partnership approach in applying for FEMA and NYS aid and recommends that the Town file on the behalf of both SBA and The Town to gain cost and other work related efficiencies.

Preliminary Actions & Discussions:

Town highway employees have inspected, and SBA has supplied photographs of, the damage that occurred to both SBA and Town property when the culvert under Silver Bay Road, north of “The Store”, became clogged with excess rainwater and related debris, which then over-washed both north and south of said culvert, ran northeast and south along Silver Bay Road and washed out the junction of Silver Bay Road and SBA “ERC Road” with major erosion. Moving then east-southeast, said rainwater and debris flooded the nearby field(s) with rainwater and debris and a large amount of sediment filled the SBA constructed wetland. Significant damage also occurred to the SBA parking area east of “The Store” where the SBA and Town properties meet.

The Town has requested to take the lead role for both SBA and The Town in filing with FEMA, in line with NYS recommendations and to gain efficiencies in the restoration work project that benefit both SBA and The Town.

SBA has agreed not to file a disaster claim directly with FEMA and agrees that the best course of action is to have The Town take the lead role in the coordinated restoration work project efforts that benefit both SBA and The Town.

The Town agrees to take the lead role in the FEMA application, solicitation of any/all construction contracts, management and coordination of said restoration contracts and related restoration work and all other aspects related to the application, management, recording, compliance, permitting, insuring and/or any and all elements related to the work to be completed as part of the storm restoration work project.

The Town representatives are eager to complete the work this spring with a target date of May 31, 2020. SBA is in agreed with this proposal and is eager to have the work completed prior to the start of the summer season.

It was mutually agreed that the exact restoration work scope details and timing would be mutually coordinated and agreed to through the SBA representative (Laura Moody, SBA Facilities Director) and Town representatives (Don Smith and Matt Coffin of the Town Highway Dept.). Generally speaking, the restoration work scope would include but is not limited to:

- Repairing and repaving of SBA "Store" parking area.
- Repairing and repaving the junction area of Silver Bay Road and SB "ERC Road" including the east facing driveway washout area(s) and "ERC Road" damaged by the storm.
- Repairing, replacing and reconnecting the various culverts both on SBA and Town properties.
- The removal of all sediment that entered the constructed wetland as a result of the storm.

SBA agrees to allow Town workers and/or equipment and/or contracted workers to work on SBA property as mutually agreed to and coordinated by the SBA and Town representatives. Said contractors will provide SBA with a Certificate of Insurance naming SBA as a certificate holder.

Under the aforementioned major disaster declaration, it is understood that SBA is responsible for 12.5% of the final cost of the repairs that relate to the damage to SBA property.

SBA and The Town are desirous to work collaboratively for the mutual benefit of our community.

For Silver Bay Association
for Christian Conferences and Training

_____ / _____

Steven Tamm / CEO / Date

For The Town of Hague

_____ / _____

Edna Frasier / Town Supervisor / Date

February 2, 2020

Hague Town Board
Graphite Mountain Road
Hague NY. 12836

Dear Members,

Sheri DeLarm and Cris Ginn, residing at 8979 Lakeshore Dr. in the Town of Hague request that you consider this an appeal against Local Law 1 of 2018, Sewer Use, Chapter 133 of the Codes of The Town of Hague, Section 1

In November, we hired Tom Jarrett P.E. of Jarrett Engineers, PLLC and OK Sanitary to conduct an inspection of our septic system. It was discovered there are baffles inside the tank which show signs of aging but was determined our system is functioning properly at this time. Please refer to inspection report provided by Tom Jarrett, P.E.

Tom brainstormed a number of options for connecting to the town sewer of which none where practical due to ledge restrictions. There were two possibilities as he saw it.

Option 1: follow the driveway down to trunk line on 9N, but because of the ledge restrictions, the line could not be sited below frost therefore rendering it inadequate without the use of heat tapes and generator.

Option 2: access the town sewer from Streeter Hill which also is not feasible because Cris and I did lay a line down through the woods to Sandman's property years ago when they were building, in hopes of making the connection but that line also could not be sited below frost due to ledge restrictions.

Requiring us to connect to the Town Sewer given the severe restrictions of the ledge is a hardship for us. Because of the inherent difficulty in accomplishing this goal, there is a strong possibility that the attempts to do so will fall short and not accomplish the goals of the board.

Our septic system was fully compliant, permitted by the town and functioning properly with the regulations of the era it was installed, but the fact remains it is showing signs of aging with deterioration of its baffles and not designed to today's standards. If the town board grants us an appeal from connecting to the Sewer at this time, we agree to making all of the recommended upgrades to our current system as stated in Tom Jarrett's report bringing it into compliance with today's codes.

In closing we hope you understand the practical difficulty we are faced with, due to the hardship of ledge throughout our property.

Sincerely,

Sheri & Cris Ginn

Transmitted via email

January 27, 2020

Sheri DeLarm & Crispin Ginn
8979 Lakeshore Drive
Hague, NY 12836

Re: Hague Wastewater Permitting
8979 Lakeshore Dr., Town of Hague

Dear Sheri & Cris,

This letter documents findings related to an investigation of the potential connection of your property on Lakeshore Drive to the Hague municipal sewer.

As we understand the existing Hague municipal wastewater system, a pressurized trunk sewer is located on the west side of Rt. 9N along the front of your property. In as much as your home is situated significantly higher in elevation than the highway, the driveway is routed along a serpentine route to the house. We also understand that the hill on which your house is situated has very shallow bedrock, so any sewer lateral route along the driveway or along a direct route to 9N would require considerable blasting to achieve to the required frost protection. Frost protection is necessary in this instance because the lateral would have to be pressurized (ie: remain full at all times) in order to connect to the municipal pressure sewer. We believe that installation of a sewer lateral under these conditions would be prohibitively expensive, and as a result, we recommended that you investigate the viability of the existing wastewater system serving the property, and if appropriate, pursue a permit for the continued use of your existing septic system.

Toward that end, on November 21, 2019, we visited the site along with representatives from Geraw's Ok Septic Service to investigate the existing septic system. The existing septic tank and leaching system distribution box were opened and examined. The septic tank is 1000 gallons in size with an outlet baffle that has deteriorated. We also observed that the liquid level in the tank was appropriately at the outlet elevation, which tends to suggest that the tank is not leaking significantly. Likewise, the distribution box was observed; it appeared in good condition, and 4 outlet laterals were observed.

Subsequent to the inspection, water was flushed through the system (by toilet flushing and water faucets) for at least 40 minutes. Dye was placed in the septic tank at the outlet end and observations were then made in the distribution box and all around the leaching system area during the entire period of water flow. There was no evidence of dye water and/or effluent seepage at any location near the leaching system.

In our opinion, based on the investigation, we believe that the existing system satisfactorily functions to serve your residence, however, if you are successful in obtaining a permit to continue the operation of the septic system, we recommend the following:

1. The addition of additional septic tank capacity to achieve the minimum required 1250 gallons of capacity for a 4 bedroom home. An additional 1000 gallon tank installed downstream of the

Sheri DeLarm & Crispin Ginn

January 27, 2020

Re: Hague Wastewater Permitting; 8979 Lakeshore Dr., Town of Hague

existing tank may be the most cost-effective way to achieve this requirement, however, replacement of the existing tank with a 1250 gallon septic tank could be considered instead, depending on the subsurface conditions encountered.

2. The addition of a new sanitary tee on the outlet of the (existing) upstream septic tank, coupled with a new effluent filter on the outlet of the (new) downstream tank.
3. The addition of "speed levelers" on the distribution box laterals, to allow easy adjustment of outlets to achieve equal flow to each lateral (note: the distribution box should be checked routinely, at least each time the septic tank(s) are pumped, to re-balance flow if necessary)

With these recommendations, along with judicious monitoring of water use in the house, we would expect continued satisfactory function of the wastewater system for the foreseeable future. If you have any questions, feel free to contact our office at 518-792-2907, or me directly via email at tjarrett@jarrettengineers.com.

Sincerely,

JARRETT *Engineers, PLLC*



2020.02.05

13:37:02 -05'00'

H. Thomas Jarrett, P.E.
Principal

APPR 2-12-19
Res 57 of 2019

Sewer Districts 1 & 2

Consideration for appeals, to the Town Board, against Local Law 1 of 2018, Sewer Use, Chapter 133 of the Codes of the Town of Hague, Section 206.

Any appeal to the Town Board shall be submitted, in writing, to the Zoning Administrator and include the following documents:

- 1. Property owners should submit a certified inspection report,* which has been generated by an NY State licensed engineer stating that their current septic system is in conformance with applicable Codes, sized for the number of bedrooms and is functioning as designed.**
- 2. Proof that the current septic system was permitted by the Town of Hague Zoning Administrator.**
- 3. The owners should state what hardship, with their land, exists that would prevent them from hooking up to the Town Sewer. This should be documented by a license professional.**

*Septic inspection will include leach field inspection, including dye testing, as well as tank inspections. The Town would require the engineer to certify the viability of the system and that is sized adequately for the bedrooms of the structure.