

**AGENDA**  
**HAGUE TOWN BOARD MEETING**  
**April 14, 2020**

Call meeting to order  
Pledge of Allegiance  
Moment of Silence: Muriel Schwarz

**WELCOME GUESTS/PRIVILEGE OF THE FLOOR:**

Motion to Open Public Hearing @ 6:15 to amend the number of members on the ZBA & Planning Board  
Motion to pay General, Highway & Sewer Claims  
Motion to accept minutes as printed, subject to corrections for March 10, 2020

**REGULAR COMMITTEE REPORT:**

1. Administrative: Frasier  
Assessor/Justice  
Finance/Insurance  
Recreation/Promotion
2. Buildings & Grounds: Fitzgerald/Patchett
3. Highway: Ramant/ Bast
4. Museum/ Historian: Patchett/ Ramant
5. Personnel: Bast/Fitzgerald
6. Planning/Zoning/Stormwater: Fitzgerald/Patchett
7. Town Park/ Beautification: Ramant/ Frasier
8. Sewer District #1 & #2: Bast/ Frasier
9. Environmental Concerns: Ramant/Patchett

**UNFINISHED BUSINESS:**

**COMMUNICATIONS AND PETITIONS:**

**NEW BUSINESS:**

1. Resolution acknowledging that the Hague Town Board audited the court records and dockets of the Hague Justice.
2. Resolution authorizing adjustments to SD # 1 and # 2
3. Resolution stating the amount to be collected for SD #1 and #2
4. Resolution to amend the 2020 Budget to account for I&I Grant Funds
5. Accept resignation of Cathy Clark as Zoning Enforcement Officer

Addendum:

Other:

Adjournment:

## HAGUE TOWN BOARD REGULAR MEETING

**March 10, 2020**

The regular meeting of the Town Board of the Town of Hague, County of Warren and State of New York was held at the Community Center, 9793 Graphite Mountain Road, Hague, New York on the 10<sup>th</sup> day of March, 2020 at 6:00 pm with the following members present:

Edna Frasier – Supervisor  
Jack Bast – Councilperson

Steve Ramant – Councilperson  
Joshua Patchett – Councilperson

Absent: Martin Fitzgerald II – Councilperson

Recording Secretary: Melissa Patchett – Town Clerk

Others Present: Cathy Clark – ZEO, Matthew Coffin – Deputy Highway Superintendent, Seddon Beaty and Steve Engle.

The Meeting was called to order by Supervisor Edna Frasier.

**On a motion** of Councilperson J. Bast and seconded by J. Patchett to open the Meeting at 6:03 pm to audit bills. All voted aye. Motion carried 4-0.

After the Pledge of Allegiance, a moment of silence was held for:  
Gertrude Raczkowski and Dick Barnwell

**WELCOME GUESTS/PRIVILEGE OF THE FLOOR:** None

### **RESOLUTION #65 AUDIT OF CLAIMS**

On a motion of Councilperson J. Bast and seconded by J. Patchett,

IT IS RESOLVED, that the bills have been reviewed by the Town Board and are authorized for payment as follows:

**Warrant # 2A-20**, Voucher Numbers 100-104, for a total of \$ 16,321.82

General Fund	\$ 5,766.93	Sewer 1 Fund	\$ 2,753.43
Highway Fund	\$ 6,347.19	Sewer 2 Fund	\$ 1,454.27

**Warrant # 3-20**, Voucher Numbers 105-157, for a total of \$ 157,048.68

General Fund	\$ 22,621.37	Sewer 1 Fund	\$ 5,614.55
Highway Fund	\$ 27,080.17	Sewer 2 Fund	\$ 2,765.36
Occ. Tax Fund	\$ 410.00	St Lights Fund	\$ 557.03
WQIP Grant	\$ 4,411.70		

Duly adopted by the following vote:  
Ayes: Edna Frasier, Steve Ramant, Joshua Patchett, Jack Bast  
Nays: 0  
Absent: Martin Fitzgerald II  
Carried 4-0

## MINUTES

**On a motion** of Councilperson J. Bast and seconded by S. Ramant, IT IS RESOLVED, that the Minutes of February 11, 2020 as submitted by the Town Clerk are approved.  
All voted aye. Motion carried 4-0.

## REGULAR COMMITTEE REPORTS:

- **Administrative: Frasier**  
Assessor/Justice  
Finance/Insurance  
Supervisor Frasier shared that the Town will be meeting with Jaeger & Flynn Insurance Agency soon to discuss next year's policy.
- **Buildings & Grounds: Fitzgerald / Patchett**  
Nothing to report.
- **Highway: Ramant / Bast**  
Deputy Highway Superintendent Matthew Coffin shared that the Highway Department is working on building a truck. They are also in the process of working with FEMA for road repairs from the storms of 10/31/2019 and 11/1/2019 to help alleviate the Town from liabilities. The LA Group is handling the bid process.  
Mr. Coffin also discussed that the new Highway employee, Nate Swinton is working out well, stating that he is very hands-on and teachable.
- **Museum / Historian: Patchett / Ramant**  
Councilperson Patchett stated that the Hague Historical Society had their monthly meeting earlier in the day. They are continuing their work on the Hague Central School District display and planning for their annual author talk which is to be held at Silver Bay this year.
- **Personnel: Bast / Fitzgerald**  
Nothing to report.
- **Planning / Zoning: Fitzgerald / Patchett**  
ZEO Cathy Clark submitted a report to the Town Board along with a request to attend the 2020 Adirondack Park Local Government Conference.
- **Recreation / Promotion / Youth: Ramant / Patchett**  
Nothing to report.
- **Town Park / Beautification: Ramant / Frasier**  
Councilperson Ramant distributed a listing for the 2020 Music in the Park schedule and the proposed 2020 season staff for the visitor center, park attendants, and lifeguards.

On a motion made by Councilperson S. Ramant and seconded by J. Bast, IT IS RESOLVED to approve the 2020 Music in the Park schedule and the 2020 seasonal staff as follows;

2020 Music in the Park

Start time 7:00 pm, Start time 6:30 pm August 19 & 26

<u>JUL</u>			<u>AUG</u>		
1	Rick Bolton	\$500	5	Zach & Hana Ryan	\$425
3	Fireworks, Calamity Band	\$500	12	Bob Stump	\$500
8	Ben Rounds Band	\$500	19	Rich Ortiz	\$500
15	Running the River	\$500	26	John & Orian Kribs	\$400
22	Willie Playmore	\$450			
29	Marty Wendell	\$500			

Visitor Center

Open June 20, Close September 8

Patricia Hintze	\$12.30
Susan Adair	\$12.30
Deborah Michela	\$11.80

Subs

Kathi Ramant	\$12.30
Beth Navitsky	\$12.05

Lifeguards

Open June 25, Close September 8

Chloe Derrico	\$13.29
Kaitlyn Kramer	\$12.00

Park Attendants

Open May 22, Close October 18

Bob Gavaletz	\$13.75
Wally Peterson Jr.	\$11.80
Wally Peterson Sr.	\$11.80
Steve Fletchhacker	\$12.14
Karen Lucus	\$11.80

Subs

Judy Gourley	\$13.75
Beth Navitsky	\$12.14

Duly adopted by the following vote:

Ayes: Edna Frasier, Steve Ramant, Joshua Patchett, Jack Bast

Nays: 0

Absent: Martin Fitzgerald II

Carried 4-0

Councilperson Ramant discussed raising the Boat Launch Fee for non-residents from \$15 to \$20.

On a motion made by Supervisor Frasier and seconded by Councilperson Ramant, IT IS RESOLVED to raise the Boat Launch Fee to \$20.00 for 2020.

Duly adopted by the following vote:

Ayes: Edna Frasier, Steve Ramant, Jack Bast

Nays: Joshua Patchett

Absent: Martin Fitzgerald II

Carried 3-1

ZEO Cathy Clark discussed the need for the lifeguards to rake the leaves out of the lake on a daily basis. She suggested that the Town invest in the purchase a new rake. Deputy Highway Superintendent Matthew Coffin mentioned the issue of the leaves being carried down the stream into the lake.

Councilperson Ramant also discussed the review of the Transfer Station procedures. He shared that he has visited several other dumps in neighboring towns and has gotten feedback from their employees. He suggested some changes for the Town of Hague Transfer Station including expanding the office space, redirecting the flow of traffic, inspecting the recycling, and purchasing a scale. Councilperson Patchett questioned the procedures for contractors as not to hold up others waiting for their turn. The Board considered ideas about creating a separate system for the contractors.

- **Sewer District#1 & #2: Bast / Frasier**

Councilperson Bast shared that he had been in contact with Town Attorney John Silvestri regarding moving forward with amendments to the Sewer Law. The Sewer Committee plans to have specific recommendations for the next regular Town Board Meeting.

- **Environmental Concerns: Ramant / Patchett**

Councilperson Ramant questioned the terms for rentals in the Town Codes. ZEO Clark confirmed that the verbiage in the code book is correct as it was adopted. There is no fee or permit requirement at this time, nor an inspection requirement. The owner of the property assumes responsibility for the conduct of the tenants. Tenant Information for Rental Property is available on the Town of Hague website under the Zoning Application Forms.

### **UNFINISHED BUSINESS:**

On a motion of Councilperson S. Ramant and seconded by J. Patchett, IT IS RESOLVED to accept the resignation of Michele Gautreau from her position as Community Center Cleaner. All voted aye. Motion carried 4-0.

On a motion of Councilperson J. Bast and seconded by S. Ramant, IT IS RESOLVED to hold a Public Hearing for the proposed amendments to the Town of Hague Zoning Codes sections 160-4, 160-5 and 160 Attachment 3, Appendix C to reflect the mandated membership of the Planning Board and the Zoning Board of Appeals from seven-member boards to five-member boards each with one alternate member at the next Regular Town Board Meeting on Tuesday, April 14, 2020 at 6:15 pm. All voted aye. Motion carried 4-0.

### **Discussion on LA Group Park Plan**

Supervisor Frasier discussed considering more affordable options for a performance center at the Town Park than what was presented by the LA Group at the previous Town Board Meeting held on February 11, 2020. Councilperson Ramant shared a flyer from Garden Time in Queensbury as a consideration. Councilperson Patchett suggested bidding by local carpenters to create

something with an Adirondack theme such as log work or stone work. ZEO Clark mentioned that any structure on municipal property will require an engineered stamped plan. Seddon Beaty presented the idea of holding a contest for the best design with judges and possibly a prize to involve the community. The Board Members decided to hold off on the project until further consideration.

**COMMUNICATIONS & PETITIONS:**

Request from Town Clerk, Melissa Patchett, to attend the New York State Town Clerks Association (NYSTA) 2020 Conference.

On a motion made by Councilperson S. Ramant and seconded by J. Bast, IT IS RESOLVED to approve the Town Clerk, Melissa Patchett's attendance to the NYSTCA 2020 Conference and lodging expenses in Albany, NY, April 26-29, 2020. All voted aye. Motion carried 4-0.

Request from ZEO Cathy Clark to attend the 2020 Adirondack Park Local Government (APA LG) Conference.

On a motion made Councilperson J. Patchett and seconded by S. Ramant, IT IS RESOLVED to approve the Zoning Enforcement Officer, Cathy Clark's attendance to the 2020 APA LG Conference and logging expenses in Lake Placid, NY April 29-30, 2020.

All voted aye. Motion carried 4-0.

Supervisor Frasier shared a request from Brian Collier of Gull Bay for use of the Hague Steamer Dock for Sailboat Tours. He is looking to hold two-hour tours, including a sunset tour.

Supervisor Frasier stated that Mr. Collier would be willing to speak to the Town Board. The Board agreed that they would be willing to listen to his presentation at a later date.

**NEW BUSINESS:**

Supervisor Frasier suggested the Town Board appoint Melissa Patchett as a fill-in clerk to take minutes for the Planning Board and ZBA. Councilperson Joshua Patchett recused himself from the discussion.

On a motion of Councilperson S. Ramant and seconded by J. Bast, IT IS RESOLVED to appoint Melissa Patchett as a part-time clerk to the Planning Board and ZBA at a rate of \$13.47 per hour on an as-needed basis.

Duly adopted by the following vote:

Ayes: Edna Frasier, Steve Ramant, Jack Bast

Nays: 0

Absent: Martin Fitzgerald II

Recused: Joshua Patchett

Carried 3-0

**RESOLUTION #66 OF 2020  
BOARD OF ASSESSMENT REVIEW APPOINTMENT**

On a motion of Councilperson J. Patchett and seconded by J. Bast,

IT IS RESOLVED, that the Town Board of the Town of Hague reappoint Michelle Gautreau to the Board of Assessment Review for a term to expire 12/31/2024.

Duly adopted by the following vote:  
Ayes: Edna Frasier, Steve Ramant, Joshua Patchett, Jack Bast  
Nays: 0  
Absent: Martin Fitzgerald II  
Carried 4-0

**Discussion on road repairs from the storms of 10/31/2019 and 11/1/2019**

Deputy Highway Superintendent discussed the Highway Department’s work with FEMA. There are five major projects on Yaw Road, McCoy, Dodd Hill, Wardsboro, and Cold Water Cannon as well as a few additional smaller projects that need to be done.

**RESOLUTION #67 OF 2020  
RESCIND MOU WITH SBA**

On a motion of Councilperson J. Bast and seconded by J. Patchett,

WHEREAS, the Town Board of the Town of Hague adopted Resolution #64 of 2020 on February 11, 2020 authorizing the Supervisor to sign a Memorandum of Understanding with Silver Bay Association regarding storm damage, and

WHEREAS, a request has been submitted by FEMA to rescind the MOU,

IT IS RESOLVED, after much consideration, the Town Board of the Town of Hague wishes to rescind Resolution #64 of 2020.

Duly adopted by the following vote:  
Ayes: Edna Frasier, Steve Ramant, Joshua Patchett, Jack Bast  
Nays: 0  
Absent: Martin Fitzgerald II  
Carried 4-0

**Discussion on partnering with the Ticonderoga Area Chamber of Commerce**

Councilperson Joshua Patchett expressed that he would like a report to be submitted to the Town Board, possibly bi-annually, to review what services have been provided to the Town of Hague. Supervisor Frasier said that she will make that request.

**RESOLUTION #68 OF 2020  
TACC CONTRACT**

On a motion of Councilperson J. Patchett and seconded by J. Bast,

WHEREAS, the Town of Hague Chamber of Commerce is no longer active, and

WHEREAS, Ticonderoga Area Chamber of Commerce has drafted a contractual agreement as a Hague Visitor, Marketing and Public Relations Partner,  
IT IS RESOLVED, to authorize the Town of Hague Supervisor to enter into a service agreement with TACC to be renewed annually.

Duly adopted by the following vote:

Ayes: Edna Frasier, Steve Ramant, Joshua Patchett, Jack Bast

Nays: 0

Absent: Martin Fitzgerald II

Carried 4-0

**SUPERVISORS REPORT & COUNTY REPORTS: None**

On a motion made by Supervisor Frasier and seconded by Councilperson J. Bast, it was resolved that the Board move into an executive session at 7:23 pm at the request from an employee.

On a motion of Councilperson J. Patchett and seconded by J. Bast, it was resolved to return to the regular session with no action taken.

With no further business, on a motion of Councilperson J. Patchett, seconded by J. Bast, the Meeting was adjourned at 7:57 pm. All voted aye. Carried unanimously.

Respectfully submitted,

Melissa L. Patchett  
Hague Town Clerk

**RESOLUTION # 70 OF 2020  
AUDIT OF JUSTICE RECORDS**

On a motion of Councilperson \_\_\_\_\_ and seconded by \_\_\_\_\_ ,

**IT IS RESOLVED**, Pursuant to Section 2019-a of the Uniform Justice Court Act, the court records and dockets of the Town Justice of the Town of Hague for 2019 having been duly examined and the fines and fees turned over to the proper officials with the monthly summary being viewed, this Town Board finds that all books are in order for the year 2019.

Duly adopted by the following vote:

Ayes:

Nays:

Absent:

Carried

DATED: April 14, 2020

\_\_\_\_\_  
Melissa L. Patchett, Hague Town Clerk

**RESOLUTION # 71 OF 2020  
ADJUSTMENT TO SEWER DIST #1 & #2 WARRANT**

Resolution introduced by \_\_\_\_\_ and seconded by \_\_\_\_\_ ,

**IT IS RESOLVED;** that the Town Board authorizes the following adjustments to the 2020 Sewer Dist. #1 Warrant:

Tax Map #43.5-1-3	increased from 5.0 to 5.5 EDU	-second floor apartment
Tax Map #43.5-1-6	decreased from 1.0 to 0.2 EDU	-house burned down

**IT IS RESOLVED;** that the Town Board authorizes the following adjustments to the 2020 Sewer Dist. #2 Warrant:

Tax Map #26.6-1-17	increased from 1.5 to 2.5 EDU	-new bunkhouse
Tax Map #43.17-1-1	increased from 1.0 to 2.0 EDU	-house built
Tax Map #43.17-1-13	increased from 0.2 to 1.0 EDU	-house built
Tax Map #60.5-1-3	subdivided;	
	60.5-1-3.1 2.0 EDU & 1.0 Capital Cost	
	60.5-1-3.2 0.2 EDU & 1.0 Capital Cost	
Tax Map #60.5-1-26	increased from 1.0 to 1.5 EDU	-bunkhouse w/ bathroom

Duly adopted by the following vote:

Ayes:

Nays:

Absent:

Carried

DATED: April 14, 2020

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Melissa L. Patchett, Hague Town Clerk

**RESOLUTION #72 of 2020**  
**WARRANT FOR COLLECTION OF SEWER DISTRICT #1 & #2**  
**USER FEES, CAPITAL COST & INTEREST FEE'S FOR THE YEAR 2020**

Resolution introduced by \_\_\_\_\_ and seconded by \_\_\_\_\_ ,

**IT IS RESOLVED**, that the Warrant amount to be collected for **Sewer District #1**  
User Fees for the Town of Hague for fiscal year 1/1/2020– 12/31/2020 are as followed:

287.60 EDU's @ \$ 787.10

**SEWER DISTRICT #1 AMOUNT TO BE COLLECTED: \$ 226,369.96**

**IT IS RESOLVED**, that the Warrant amount to be collected for **Sewer District #2**  
User Fees for the Town of Hague for fiscal year 1/1/2020 – 12/31/2020 are as followed:

163.90 EDU's @ \$ 677.74 Total: \$ 111,081.59

Capital Cost (minus the 25 property owners who paid full amount in 2010): \$ 50,000.40

Interest Payment (minus the 25 property owners who paid full amount in 2010): \$ 29,870.40

**SEWER DISTRICT #2 AMOUNT TO BE COLLECTED: \$ 190,952.39**

**TOTAL AMOUNT TO BE COLLECTED: \$ 417,322.35**

**AND BE IT FURTHER RESOLVED** that the Sewer Collector is hereby ordered to receive and collect the above amounts from May 1, 2020 to July 31, 2020.

Ten percent (10%) penalty will be added to Sewer Utility Bills for payments received **after** June 30, 2020. The last day of payment is July 31, 2020, thereafter **all unpaid** Sewer District #1 & 2 Bills will be sent to Warren County Treasurer to be relieved on the Town & County tax bill.

Duly adopted by the following vote:

Ayes:

Nays:

Absent:

Carried

DATED: April 14, 2020

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Melissa L. Patchett, Hague Town Clerk

**RESOLUTION #73 OF 2020  
AMEND 2020 BUDGET – I&I GRANT**

On a motion of Councilperson \_\_\_\_\_ and seconded by \_\_\_\_\_,

IT IS RESOLVED, that the Town Board of the Town of Hague amend the Budget for fiscal year 2020 to account for the Inflow & Infiltration Grant #90383 of \$30,000.00 for Sewer Districts 1 and 2.

Duly adopted by the following vote:

Ayes:

Nays:

Absent:

Carried

DATED: April 14, 2020

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Melissa L. Patchett, Hague Town Clerk