

## HAGUE TOWN BOARD REGULAR MEETING

November 12, 2019

The regular meeting of The Hague Town Board was held Tuesday, November 12, 2019 at The Hague Community Center at 6:00 pm with the following members present:

Edna Frasier, Supervisor  
Martin Fitzgerald II, Councilman  
Jack Bast, Councilman

Steve Ramant, Councilman  
Joshua Patchett, Councilman

Absent: None

Recording Secretary: Melissa Patchett – Town Clerk

Others Present: Linda Mury – HVFD President, Matthew Coffin – Deputy Hwy Superintendent, Alice Patchett, and Marylou Doulin.

The Meeting was called to order by Edna Frasier, Supervisor.

**A Motion** made by M. Fitzgerald and seconded by J. Patchett to open the Meeting at 5:59 pm to audit bills. All voted aye. Motion carried.

After the Pledge of Allegiance a moment of silence was held for:  
Katie Koenig, Don Marcy, John Gladding

### **WELCOME GUESTS/PRIVILEGE OF THE FLOOR:**

Alice Patchett spoke about the how the Christmas lights were not put up until mid-December in 2018. She requests they be put up before Thanksgiving and left up through March this winter.

Alice Patchett also brought up that the banners need to be changed. Supervisor Frasier stated that they are on the list and that the Town is waiting for its contractor, Tom Dedrick, to be available.

Alice Patchett requested the Highway Dept. reach out to NYS to remind them that the pot holes on Route 9N near Ruah B&B have still not been addressed. Deputy Superintendent M. Coffin stated that they have contacted the State several times. Councilman Fitzgerald suggested writing a letter to the Post Star to encourage the State to follow through with the needed repairs.

Alice Patchett discussed the damage to the sidewalk across from The Hague Market caused by the heavy rain storm on October 31, 2019. Supervisor Frasier stated it is the State of New York's responsibility to repair the sidewalk. Mrs. Patchett stated that the Town of Hague's Highway Department should rope off the area with red tape and safety cones.

J. Bast stated that he applauds Mrs. Patchett for putting out her own neon sign to mark the sidewalk. M. Coffin discussed that the Town Hwy Dept. has been strung out with the emergency situations and sometimes things get overlooked. M. Coffin stated he would put out cones and tape the next day. M. Coffin also discussed the process of getting projects approved.

## **RESOLUTION #109 PAY BILLS**

Resolution introduced by M. Fitzgerald and seconded by J. Bast,

IT IS RESOLVED, to pay the following warrants as outlined in # 11-19 for a total of \$143,322.16

General	\$ 55,788.42	Sewer 1	\$ 9,636.95
Highway	\$ 69,299.43	Sewer 2	\$ 4,747.27
WQIP Grant	\$ 3,340.00	Street Lights	\$ 510.09

Duly adopted by the following vote:

Ayes: Supervisor Edna Frasier, Martin Fitzgerald II, Josh Patchett, Jack Bast, Steve Ramant

Nays: None

Carried 5-0

## **MINUTES**

**A Motion** was made by J. Bast and seconded by S. Ramant, to discuss the minutes of 10/08/2019, 10/09/2019, 10/10/2019, 10/23/2019, and 11/6/2019

J. Bast requested that the Minutes of 10/8/2019 be amended for Resolution #107 of 2019 to be changed from “to grant a one-year extension for compliance to 12/31/2020 at which time the current requirements for further appeal prevail.”

to “to grant a one-year extension for compliance to 12/31/2020 or until a point of failure of the current septic system, whichever comes first. Any further extension of connection compliance requires further appeal by the owner, the current requirements for such appeal prevailing.”

The Board discussed this change and all were in favor.

IT IS RESOLVED, that the Minutes of 10/08/2019, 10/09/2019, 10/10/2019, 10/23/2019, and 11/6/2019 with discussed changes are approved. All voted aye. Motion carried.

## **REGULAR COMMITTEE REPORTS:**

The Hague Sno-Goers had requested to lease Town property to build a storage facility for their equipment. Supervisor Frasier gave copies of the Hague Sno-Goers contract and the Town Attorney’s reply to the Town Board to review. E. Frasier stated that the attorney felt that a one-hundred-year lease was too long. M. Coffin discussed the investment for the club. M. Fitzgerald suggested to add a clause for abandonment or club disbandment to revert back to the Town. The Councilmen agreed that the lease would need to be non-transferrable. E. Frasier will contact the Town Attorney to create a lease.

- **Administrative: Frasier**
  - Assessor/Justice – Assessor’s Report was submitted to the Town Board
  - Finance/Insurance – Nothing to report.
  - Recreation/ Promotion – Nothing to report.
- **Buildings& Grounds: Fitzgerald/Patchett**
  - Nothing to report.

- **Highway: Ramant/ Bast**

S. Ramant reported that the Hwy Dept. has been doing a good job so far.

Deputy Superintendent M. Coffin stated that they are saving on salt with the brining.

M. Fitzgerald mentioned how the live-edge plows make a huge difference in road cleanup

- **Museum/Historian: Patchett/ Ramant**

J. Patchett reported on his discussion with the Hague Historical Society. In years past, the Museum Budget was split up as \$1,000 for Equipment, \$1,000 for Contractual Expenses, and \$1,000 for Historical Markers. However, for 2019 only \$2,000 was put in the Budget for Historical Markers and no funds were allocated for the other two line items.

The Historical Society requests a resolution to re-appropriate the money for supplies and equipment to purchase a new chair and a new desk for the museum, two digital photo frames, photo paper for the Hague Central School Project, archival supplies and boxes for archival storage.

Supervisor Frasier mentioned that they need to be sure to make said purchases before the end of the year.

J. Patchett also made mention that the Historical Society's next meeting is scheduled for Tuesday, November 19<sup>th</sup> at 10:00 am.

## **RESOLUTION #110 OF 2019**

### **AMEND 2019 BUDGET – HISTORICAL MUSEUM**

Resolution introduced by M. Fitzgerald, and seconded by J. Patchett,

IT IS RESOLVED, that the Town Board of the Town of Hague amend the Museum Budget for fiscal year 2019 by transferring from \$2,000 from Historical Markers A00-7450-410 as follows;

\$1,000 to Historical Museum Contractual Expenses A00-7450-400

and \$1,000 to Historical Museum Equipment A00-7450-200

for the purchase of needed supplies.

Duly adopted by the following vote:

Ayes: Edna Frasier, Martin Fitzgerald II, Steve Ramant, Joshua Patchett, Jack Bast

Nays: 0

Carried 5-0

- **Personnel: Bast/Fitzgerald**

J. Bast inquired about the process of setting up the new positions for 2020 for an assistant to the Zoning Enforcement Officer, an assistant to the Confidential Secretary of the Supervisor, and a full-time maintenance employee. Supervisor Frasier stated that the administrative office is working on job descriptions and planning to advertise the new positions. E. Frasier stated that J. Bast will be included in the interview process as the Chairman of Personnel. J. Bast inquired if these positions will be posted on online search engines. E. Frasier states in the past the Town has advertised positions in the local newspapers, but that idea could be considered.

- **Planning/Zoning: Fitzgerald/Patchett**

No report from ZEO.

- **Town Park/Beautification: Ramant/Frasier**  
The Town Park is closed for the season and the water has been turned off.
- **Sewer District#1 & #2: Bast/Frasier**  
J. Bast reported that the Sewer Advisory Committee met last week. J. Bast reminded the Council that the Town Board is supposed to review the Sewer rates schedule annually. J. Bast also made mention that the Town Board should review annually a listing on the properties that have required annual septic inspection reports to the Town.
- **Environmental Concerns: Ramant/ Patchett**  
S. Ramant discussed taking a look at what other towns are doing with setting regulations and requiring permits for private home vacation rentals. He discussed how it would be a revenue source to the Town to collect bed tax. He also mentioned considering setting parking limits on how many vehicles would be allowed at each rental site. M. Fitzgerald mentioned that the rentals should also be inspected.

**UNFINISHED BUSINESS:** None

**COMMUNICATIONS & PETITIONS:** None

**NEW BUSINESS:**

**On a Motion** by S. Ramant and seconded by M. Fitzgerald, IT IS RESOLVED to approve the Town Clerk's attendance to:

- NYS Archives Info Session on Nov. 19th in Saratoga Springs
- BAS/ iTax User Group Session on Dec 3, 2019 in Clifton Park
- NYSTCA Regional Meeting on NYSDOH Vital Records on Dec 9<sup>th</sup> in Saratoga Springs

All voted aye. Motion carried.

**RESOLUTION #111 OF 2019  
AMEND 2019 BUDGET – ASSESSOR COMPUTER**

Resolution introduced by J. Bast, and seconded by S. Ramant,

IT IS RESOLVED, that the Town Board of the Town of Hague amend the Town General Fund Budget for fiscal year 2019 by transferring \$800 from General Fund Contingency A00-1990-400 to Assessor Equipment A00-1355-200 for the purchase of a new desk top computer.

Duly adopted by the following vote:

Ayes: Edna Frasier, Martin Fitzgerald II, Steve Ramant, Joshua Patchett, Jack Bast

Nays: 0

Carried 5-0

**RESOLUTION #112 OF 2019  
AMEND 2019 BUDGET - RETIREMENT**

Resolution introduced by S. Ramant, and seconded by J. Bast,

IT IS RESOLVED, that due to the annual invoice from the NYS ERS being more than projected, the Town Board amends the Town General, Highway, Sewer District 1 & 2 Budgets for fiscal year 2019 by \$6,671.00. The following entries will be made:

- from General Fund Contingency A00-1990-400 to Retirement A00-9010-800 the amount of \$3,617.00
- from Highway Medical Insurance DA0-9060-800 to Retirement DA0-9010-800 the amount of \$1,771.00
- from Sewer District #1 Contingency G01-1990-400 to Retirement G01-9010-800 the amount of \$859.00
- from Sewer District #2 Contingency G02-1990-400 to Retirement G02-9010-800 the amount of \$424.00

Duly adopted by the following vote:

Ayes: Edna Frasier, Martin Fitzgerald II, Steve Ramant, Joshua Patchett, Jack Bast

Nays: 0

Carried 5-0

**A Motion** was made by S. Ramant, and seconded by J. Bast, to make the following corrections to the 2020 Budget;

- Increase revenues in General Fund for cable franchise fees in the amount of \$14,000.
- Increase expenses for each fund line items for retirement as follows:  
General Retirement A00-9010-800 increase to \$37,918.00  
Highway Retirement DA0-9010-800 increase to \$33,968.00  
Sewer #1 Retirement G01-9010-800 increase to \$4,763.00  
Sewer #2 Retirement G02-9010-800 increase to \$2,346.00

All voted aye. Motion carried.

**RESOLUTION #113 OF 2019  
ADOPT 2020 BUDGET**

Resolution introduced by S. Ramant, and seconded by J. Bast,

IT IS RESOLVED, to approve the Town of Hague 2020 Final Budget.

Duly adopted by the following vote:

Ayes: Edna Frasier, Martin Fitzgerald II, Steve Ramant, Joshua Patchett, Jack Bast

Nays: 0

Carried 5-0

**RESOLUTION #114 OF 2019  
MEMORANDUM OF AGREEMENT AND PROVISIONS OF MATCH RELATING TO  
COMPREHENSIVE WATERSHED MANAGEMENT PLAN FOR LAKE GEORGE**

Resolution introduced by J. Bast, and seconded by S. Ramant,

WHEREAS, the Town of Hague believes that the environmental health and overall quality of life in the Lake George Watershed area is critical to the social and economic well-being for the Town of Hague, Warren County and the region in general and has partnered with local municipalities (Parties), to develop a Watershed Action Plan (Plan) to guide future actions for the protection and improvement of the watershed and water quality in Lake George, and

WHEREAS, by Resolution 16, 2017, the Queensbury Town Board authorized execution of Grant Agreement #C1000678 with New York State for a Project referred to as the Comprehensive Watershed Management Plan for Lake George – Town of Queensbury – Grant #C1000678 and accepted grant funds on behalf of all participating municipalities in the Lake George Watershed Coalition for implementation of a Local Waterfront Revitalization Program and to support the development of a Comprehensive Watershed Management Plan for the whole of Lake George (Project), and

WHEREAS, the Town of Hague wishes to contribute matching funds in the amount of \$4,500 toward the Project as more specifically set forth in the “Comprehensive Watershed Management Plan for Lake George” information from the Warren County Planning Department dated September 12, 2019 and presented at this meeting, and

WHEREAS, the Hague Town Board wishes to enter into a Memorandum of Agreement Relating to Comprehensive Watershed Management Plan for Lake George – Town of Queensbury – C1000678 between the Town and Parties,

NOW, THEREFORE, BE IT RESOLVED, that the Hague Town Board hereby authorizes the provision of matching funds in the amount of \$4,500 in the interest of advancing the important work of protecting the preservation of water quality of Lake George as may be specifically set forth in a MOA between the Town and other local municipalities (Parties) to be in such form as may be acceptable to the Town Supervisor and/or Town Council, and

BE IT FURTHER RESOLVED, that the Town Board further authorizes and directs the Town Supervisor to sign any needed MOA and any other documentation and further authorizes and directs the Town Supervisor, Town Council and/or Town Budget Officer to take all such other and further actions necessary to effectuate the terms of this Resolution.

Duly adopted by the following vote:

Ayes: Edna Frasier, Martin Fitzgerald II, Steve Ramant, Joshua Patchett, Jack Bast

Nays: 0

Carried 5-0

**RESOLUTION #115 OF 2019  
WARREN COUNTY YOUTH BOARD APPOINTMENT**

Resolution introduced by J. Patchett, and seconded by S. Ramant,

IT IS RESOLVED, to approve Supervisor Edna A. Frasier's appointment to the Warren County Youth Board for the year 2020.

Duly adopted by the following vote:

Ayes: Edna Frasier, Martin Fitzgerald II, Steve Ramant, Joshua Patchett, Jack Bast

Nays: 0

Carried 5-0

**SUPERVISORS REPORT & COUNTY REPORTS:**

Supervisor Frasier gave a report to the Town Board about the County business.

-The Adirondack Christkindlmarkt will be held in Lake George December 6<sup>th</sup> – 8<sup>th</sup>.

-The County is perusing solar power development.

-The County is planning an 80x90ft. structure to house building and grounds equipment.

-County Meeting topics have included the County Preliminary Budget, Bail Reform, Lake George Partnership Meetings, and interviewing applicants for the position of Director of Employment.

**PRIVILEGE OF THE FLOOR:**

Councilman S. Ramant reports that he had spoken with Amy Clute, Administrator of Warren County Self Insurance. He states that Amy will send him a list of all the safety classes.

HVFD President L. Mury shared that two Hague residents, Al Rider and Sue Cacici will be sharing a booth at the Adirondack Christkindlmarkt.

Alice Patchett discussed the condition of the Welcome to Hague wooden sign coming off of Tongue Mountain. Supervisor Frasier stated that it should be replaced. Councilman J. Patchett will get quotes for a new sign. Councilman J. Patchett also stated that he will look into quotes for the landfill. Councilman S. Ramant discussed visiting other landfill facilities in the area.

**On a Motion** made by J. Patchett, seconded by S. Ramant, IT IS RESOLVED, to adjourn the Town Board Meeting at 7:20 pm. All vote aye. Motion carried.

Respectfully submitted,

Melissa L. Patchett  
Hague Town Clerk